

Project/Programme Name: COMMISSIONING OF DOMESTIC ABUSE SERVICES															
Risk Register as at: 19/10/15															
Risk #	Risk Title	Risk Type	Risk Event	Consequence if risk occurred	Likelihood of Occurrence [1 to 5]	Level of Impact [1 to 5]	Current Risk Rating	Proximity	Status	Overall risk owner	Mitigating Action	Target Risk Rating	Planned action completion date	Action owner	Notes / Comments/Updates:
R01	Procurement Division not having the capacity to go out to the Market	Schedule	Insufficient Procurement resource to meet all KCC demands thereby impacting on commissioning of services to enable delivery of programme	Inability to deliver full scope of programme and requirement to follow governance route to seek decision re: prioritisation	3	4	12	1-6 months	Open	Melanie Anthony	Early engagement with Procurement to ensure that they are aware of the programme milestones Advance booking of Procurement Board slots to gain approval/advice. Use of governance to raise risk level once fully established	Medium	PROCUREMENT ENGAGEMENT ONGOING PROCUREMENT BOARD JANUARY 2016	Emily Matthews	
R02	Budget - no budget certainty for 2016.	Cost	A number of key partners have still not committed to the collaborative commissioning project, which, if they do not do so, will compromise the scope of the commissioned service. Lack of certainty regarding KCC budget commitment from April 2016.	Inability to fund the programme	4	4	16	6-12 months	Open	Melanie Anthony	Meetings with potential partners planned for early November 2015 to secure commitment. Continue to raise through all governance routes. Contingency scope of commissioned service should a number of partners not participate, to deliver a more restrictive offer to cover refugees and outreach.	Medium	01/12/15	Emily Matthews	
R03	Market Intelligence	Benefit	Limited market engagement results in lack of interest from market to provide services for KCC.	Inability to commission services to meet needs, within budget and type results in programme failure.	2	4	8	1-6 months	Open	Melanie Anthony	Market Engagement event held in August 2015 to gauge initial appetite for delivery of service. Significant interest received from suppliers	Low	01/01/15	Emily Matthews	Further market engagement to continue to harness market enthusiasm.
R04	Correct procedure processes not adhered to (Breach of EU regulations)	Legal	Lack of sufficient resources or changes to timescales results in inability to correctly procure services leading to a breach of EU regulations	KCC open to legal challenge.	2	3	6	6-12 months	Open	Melanie Anthony	Timetabling to ensure that new services are in place and transition has occurred before the contract end dates	Medium		Emily Matthews	
R05	Availability of existing premises	Resources	Owners of landlord premises not consenting to their ongoing use following procurement process	Lack of suitable premises available as refuge accommodation	3	4	12	1-6 months	Open	Melanie Anthony	Commissioners to meet with relevant landlords to capture intention, to facilitate forward planning of available resources	Low		Emily Matthews	